



# City of Bandon

555 Hwy 101, PO Box 67  
Bandon, OR 97411  
(541) 347-2437

*Bandon by the Sea*

Bandon Library Board Meeting

Thursday, April 11, 2024 at 11:30am, Bandon Library Sprague Room

## AGENDA

1. Attendance:
2. Minutes of previous meeting:
3. Public Comment
4. Reports:
  - Director's Report
  - Library Statistics for February and March 2024
  - Financial reports
  - Karen Thomas – Citizen Involvement Committee update
  - BLFF report – Thomas/Joyce
5. Action Items:
6. New Business:
  - Allocation formula update: Kingsbury & Cathy Johnston (Coos Library Board)
  - Preliminary Bandon Library budget worksheet draft for FY24/25(Kingsbury)
7. Announcements:
8. Next Meeting Date:

James Collins - Randal Hill – Horty Joyce - Karen Thomas – Sheri Wright

## PUBLIC COMMENT POLICY

1. Public Comment shall be for a period of 10 minutes and shall generally follow the opening of the meeting. The Board reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Board shall identify themselves by name and address and shall speak for no longer than 2 minutes. No citizen may speak more than once without the permission of the Chair. All citizens shall speak to the full Board through the Chair and shall not address individual members or administrators.
3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the Board. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
4. Any Board member may direct questions to the speaker through the Chair in order to clarify comments of the speaker



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## **Bandon Library Board Minutes – 2/15/2024 at 11:30am**

1. Attendance: Sheri Wright, Karen Thomas, Horty Joyce, Randal Hill, James Collins, Christine Kingsbury (Secretary/Library Director), and Cathy Johnston (Coos Library Board member). Absent: none. Meeting called to order at 11:35am by Sheri Wright.
2. Minutes of previous meeting: Minutes were corrected and unanimously approved.
3. Public Comment: None
4. Reports:  
Library Director's Report: (Christine Kingsbury)
  - The BLFF LTMC donated \$13,000 toward library utility costs. This donation is critical to helping with library daily operations costs as the library waits for a new library allocation formula.
  - New programming materials have been purchased using the Caselle Grant for teen programs and the John Henry Eldred Jr. Foundation grant for youth programs. Staff plan to start a new high school hangout time and 0-5 play time in March.
  - The library has been selected to receive \$750 toward art supplies/teen art activities from the Coos County Cultural Coalition and \$3000 toward adult storytelling programming from the Oregon Humanities Mini Rural Grant.
  - The library received 99 responses from their youth programming survey. Information received will be used to plan grant funded youth programs.
  - Ongoing library programs include Bandon Art Gallery exhibits, Chess Club (all age), Adult Chess Club, BLFF Book Club, preschool storytime, Washed Ashore kid's drop-in STEAM club, Washed Ashore storytime, Friday Freewriting, Open Apple Lab, drop-in board games sponsored by the BLFF, plastic collection, storytelling, and board game time.
  - In addition to the many ongoing library programs offered, the library added a new monthly storytelling program and board game program. Upcoming programs include a Celtic harp concert sponsored by the BLFF, Shoreline Education Awareness presentations, teen painting class, beginning knitting workshop, and the Native