



## **Bandon Library Board**

1204 11th St. SW, Bandon, OR 97411

Phone - 541-347-3221 ~ Fax 541-347-9363

Bandon Library Board Meeting

Wednesday, December 14th, 2022 2:00pm, Bandon Library Sprague Room

### **AGENDA**

1. Attendance:
2. Minutes of previous meeting:
3. Public Comment
4. Reports:
  - Director's Report
  - Library Statistics October 2022
  - Financial reports November 2022
5. Action Items: Policy review (Code of Conduct and Discarding of Materials Policy)
6. New Business:
7. Announcements:
8. Next Meeting Date:



## **Bandon Library Board**

1204 11th St. SW, Bandon, OR 97411

Phone - 541-347-3221 ~ Fax 541-347-9363

### **PUBLIC COMMENT POLICY**

1. Public Comment shall be for a period of 10 minutes and shall generally follow the opening of the meeting. The Board reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Board shall identify themselves by name and address and shall speak for no longer than 2 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Board through the Chair and shall not address individual members or administrators.
3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the Board. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
4. Any Board member may direct questions to the speaker through the Chair in order to clarify comments of the speaker



## Bandon Library Board

1204 11th St. SW, Bandon, OR 97411

Phone - 541-347-3221 ~ Fax 541-347-9363

Bandon Library Board Minutes – 10/18/2022 at 3pm

1. Attendance: Sheri Wright, Randal Hill, Karen Thomas, Horty Joyce, and Christine Kingsbury (Secretary/Library Director). Meeting called to order at 2:59pm by Sheri Wright.
2. Minutes of previous meeting: Minutes were unanimously approved.
3. Reports:  
Library Director's Report: (Christine Kingsbury – new library director as of 1/3/2022)
  - Kingsbury shared the following:  
The library was awarded a \$4000 grant through the American Library Association and Public Library Association to implement free adult computer literacy workshops and equipment utilizing the Digitallearn.org platform. Six classes will be offered October through March covering computer basics, cybersecurity, and online conferencing.
  - The library/city applied for a local grant to lay new base for the StoryWalk path in order to make it more accessible for wheelchairs and strollers. Unfortunately, the grant was not received. Other possibilities will be explored to one day improve the path. Once a date for StoryWalk implementation is set the library board will be notified.
  - The audio-visual upgrade for the two library meeting rooms is nearly complete. Cyberlynx has provided two new TVs, a new camera/microphone, and related equipment to facilitate online conferencing. This needed upgrade will be a huge benefit to the library and community.
  - The new shelving has arrived and the new teen area is now complete. The BLFF Lifetime Members Club funded new shelving and furniture to create a new warm and welcome area for our youth.
  - The entire library collection has been tagged for the new self-checkout system. Activation of the items is also nearly complete. Items left to activate are approximately 20% of the DVDs, 30% of the music CDs, and the audiobook collection. As soon as this is complete the new self-checkout technology can be implemented.
  - In September, Randal Hill gave a special presentation at the library titled "Catch a Wave: Surf Music of the Early 1960s". The attendees enjoyed hearing about the history of the era and the behind the scenes, little known stories about the artist. We hope Randal will continue these lectures in the future!
  - The library hosted a traveling exhibit called "Oregon's Dino-Story" (University of Oregon Museum of Natural and Cultural History) in late September and early October. Patrons of all ages enjoyed the interactive display.

James Collins - Randal Hill – Horty Joyce - Karen Thomas – Sheri Wright