



# City of Bandon

555 Hwy 101, PO Box 67  
Bandon, OR 97411  
(541) 347-2437

*Bandon by the Sea*

Bandon Library Board Meeting

Friday, June 28, 2024 at 2:30pm, Bandon Library Sprague Room

## AGENDA

1. Attendance:
2. Minutes of previous meeting:
3. Public Comment
4. Reports:
  - Director's Report
  - Library Statistics for April and May 2024
  - Financial reports
  - BLFF report – Thomas/Joyce
5. Action Items:
6. New Business:
  - Karen Thomas – grants/fundraising
  - Allocation formula update: Kingsbury & Cathy Johnston (Coos Library Board)
7. Announcements:
8. Next Meeting Date:

James Collins - Randal Hill – Horty Joyce - Karen Thomas – Sheri Wright

## PUBLIC COMMENT POLICY

1. Public Comment shall be for a period of 10 minutes and shall generally follow the opening of the meeting. The Board reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Board shall identify themselves by name and address and shall speak for no longer than 2 minutes. No citizen may speak more than once without the permission of the Chair. All citizens shall speak to the full Board through the Chair and shall not address individual members or administrators.
3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the Board. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
4. Any Board member may direct questions to the speaker through the Chair in order to clarify comments of the speaker



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## **Bandon Library Board Minutes – 4/11/2024 at 11:30am**

Attendance: Sheri Wright, Karen Thomas, Horty Joyce, James Collins, Christine Kingsbury (Secretary/Library Director), and Cathy Johnston (Coos Library Board member). Absent: Randal Hill. Meeting called to order at 11:30am by Sheri Wright.

1. Minutes of previous meeting: Minutes unanimously approved.
2. Public Comment: None
3. Reports:

Library Director's Report: (Christine Kingsbury)

- The library will be using funding provided to all eight libraries from the Coos County Library Service District to provide youth summer reading programs. Presenters include: a magician, a reptile handler, African dance and drumming, the Museum of Natural and Cultural History, and craft felting.
- In February, the library partnered with the Bandon Library Friends and Foundation to host a Celtic harp concert by Aryeh Frankfurter and Lisa Lynne. The musicians performed to a full Sprague Theater!
- New library programs offered in March included an escape room (designed by staff member Sarah Sinko), 0-5 Open Play, High School Hangout, Age Café, and Windows Computer Lab. Special events included a teen painting class and adult/teen knitting workshop.
- Ongoing library programs include Bandon Art Gallery exhibits, Chess Club (all age), Adult Chess Club, BLFF Book Club, preschool storytime, Washed Ashore storytime, Friday Freewriting, Open Apple Lab, drop-in board games sponsored by the BLFF, plastic collection, storytelling, board game time, Shoreline Education Awareness presentations, Age Café, High School Hangout, Open Play and Windows Computer Lab.
- The Coos Library Board presented the recommended library allocation formula to the Coos County Board of Commissioners on March 19, 2024. The commissioners opted to

schedule a work session to obtain a better understanding of the proposal. The work session is scheduled for April 23 at 1:30pm.

Committee for Community Involvement (CCI) Report: (Thomas)

- No new information to report as there have been no meetings since last spring.

Bandon Library Friends and Foundation Report: (Thomas/Johnston)

- The BLFF provided information on recent fundraising activities for the library. These activities include: April 20<sup>th</sup> yard sale, upcoming summer and fall book sales, fall silent auction, and never-ending book sale. Input into the BLFF newsletter is welcome.
- The BLFF would like to form a committee to research and apply for grants.
- The BLFF plans to focus their efforts on fundraising as the library is offering new programming.

5. Action Items: none

6. New Business:

Allocation update (Kingsbury/Johnston)

- Johnston discussed that the Coos Library Board was tasked with designing a new allocation formula and she believes the commissioners will be receptive to moving forward. Next steps for the upcoming commissioners' work session were discussed.

Estimated library budget update for FY24/25 (Kingsbury)

- Kingsbury provided an overview of the estimated budget for FY24/25 based on the new formula being approved and transition year one beginning. The library estimated expenditures will be more than revenue brought in by county support in FY24/25. Contingency funds will be used to cover this deficit. The library will continue to struggle through the four-year transition plan into full new funding. It is hoped that a decision by the commissioners on the new formula will be made by the end of April to assist in budget planning.
- Potential funding raising endeavors were discussed by the group.

7. Announcements: None

8. The next Library Advisory Board meeting is scheduled for Friday, June 28 at 2:30pm in the Sprague Room of the Bandon Library. Meeting adjourned at 12:45pm.