



# City of Bandon

555 Hwy 101, PO Box 67  
Bandon, OR 97411  
(541) 347-2437

*Bandon by the Sea*

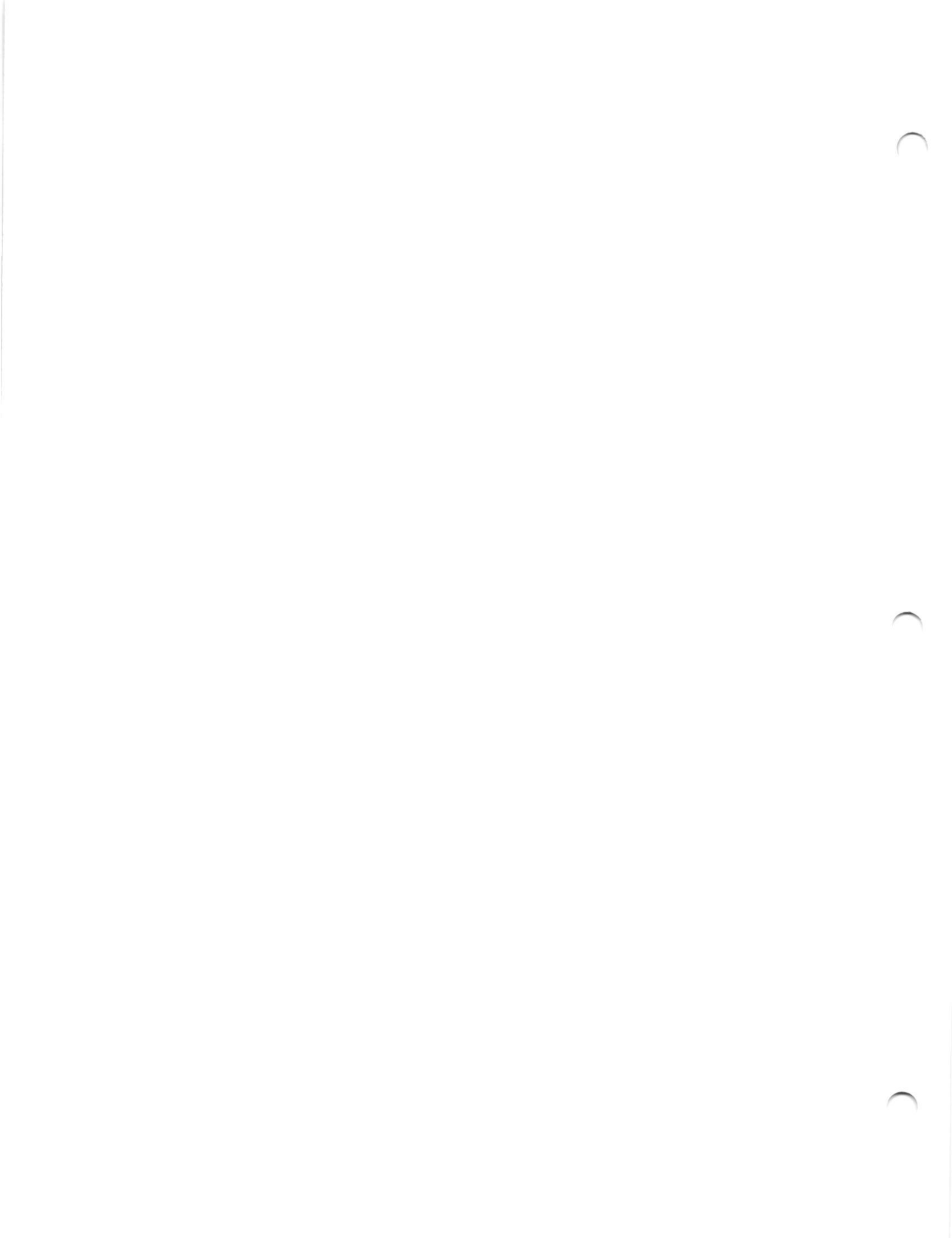
Bandon Library Board Meeting

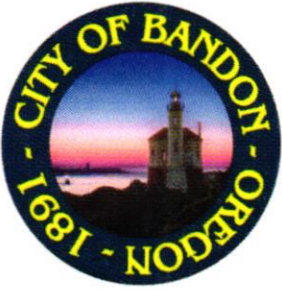
Thursday, February 15, 2024 at 11:30am, Bandon Library Sprague Room

## AGENDA

1. Attendance:
2. Minutes of previous meeting:
3. Public Comment
4. Reports:
  - Director's Report
  - Library Statistics for Nov. 2023, Dec. 2023 and Jan. 2024
  - Financial reports
  - Karen Thomas – Citizen Involvement Committee update
  - BLFF report – Thomas/Joyce
5. Action Items:
6. New Business: Allocation formula update (Cathy Johnston/Coos Library Board)
7. Announcements:
8. Next Meeting Date:

James Collins - Randal Hill – Horty Joyce - Karen Thomas – Sheri Wright





# City of Bandon

555 Hwy 101, PO Box 67  
Bandon, OR 97411  
(541) 347-2437

*Bandon by the Sea*

Bandon Library Board

## **Bandon Library Board Minutes – 12/7/2023 at 11:30am**

1. Attendance: Sheri Wright, Karen Thomas, Horty Joyce, Randal Hill, Christine Kingsbury (Secretary/Library Director), and Cathy Johnston (Coos Library Board member). Meeting called to order at 11:35am by Sheri Wright. Absent: James Collins.

2. Minutes of previous meeting: Minutes were unanimously approved.

3. Reports:

Library Director's Report: (Christine Kingsbury)

- The library recently received three new grants: The Casselle Grant for teen programming (\$1000), the John Henry Eldred Jr. Grant for youth programming (\$3000), and just over \$8100 from 100 Strong Bandon through the Bandon Library Friends and Foundation for adult materials. The library is currently surveying families for input on what types of programs they would like to see offered at the library.
- Funds from the 2022 and 2023 PLA Digital Learn Incentive grant were used to hold basic community computer classes and purchase all new public computers for the library.
- The library recently applied for a grant through the Coos County Cultural Coalition to provide art supplies for monthly free art classes at the library. The library should be notified within the next couple of months if chosen to receive the grant.
- Ongoing library programs include Bandon Art Gallery exhibits, Ukulele Play-and-Sing Along, Chess Club (all age), Adult Chess Club, BLFF Book Club, preschool storytime, Washed Ashore kid's drop-in STEAM club, Washed Ashore storytime, Friday Freewriting, open Apple Lab, drop-in board games sponsored by the BLFF, and plastic collection.



- Upcoming special programs include ornament making, astronomy presentation with Dr. Coyner of SWOCC (NASA Solar System Ambassador), Celtic harp concert (Aryeh Frankfurter and Lisa Lynne), and the Native Innovation Exhibition from the Museum of Natural and Cultural History in June.
- The library hosted “The Crazy Librarian” escape room at the end of October with 125 participants. Out of popularity, it was extended out another week.
- Highlights from the FY22/23 Oregon State Library Report:  
Circulation (checkout of materials) = 88,512  
In person live programs = 139  
In person live program attendance = 2500  
Passive drop-in programs = 131  
Passive drop-in program attendance = 2507  
Total program attendance = 5007

Thomas – Committee for Community Involvement (CCI) report:

- No new information to report as there have been no meetings since last spring.

#### 4. Action Items:

##### Policy Review

Kingsbury provided a copy of the Meeting Room Policy/Application with new suggested additions for review. A motion to accept the Meeting Room Policy/Application was made by Thomas and seconded by Joyce. The revised Meeting Room Policy/Application was unanimously approved.

##### Library Allocation Proposal:

Kingsbury provided an update on the Coos Library Board Allocation Committee’s work on a new library distribution formula. Cathy Johnston provided input and answered questions raised by the board as she serves on the Coos Library Board and Coos Library Board Allocation Committee.

On December 4, 2023 the Coos Library Board Allocation Committee formally presented a new recommended distribution formula and transition plan to the Coos Library Board (CLB) (see attached proposal). The CLB unanimously voted to approve the recommendation. The CLB has asked that each library director solicit input from their city and stakeholders to be reported back to them by February 5, 2023. The CLB will then make the final decision to move forward with the proposed recommendation to the Coos County Board of Commissioners. Kingsbury stated that she feels the proposed new formula based on population and usage statistics is a fair and equitable method of distribution of funds across the libraries in the county. The proposal calls for a four-year transition plan to be implemented in FY24/25. This would mean that the Bandon Library would receive partial additional funding each year with full funding five years from now.